

## PTA Board Meeting August 20<sup>th</sup>, 2021

Zoom Meeting Attendance: Jason Quinn, Erica Wright, Stephanie Villano, Daniel Fuller, Mary Ma, Jennifer Carrol, Bri Austin, Jill Paulk, Jane Morris

Meeting Called to Order at 8:32am by Jason Quinn; Erica second, unanimous all in favor

- **Treasurer's Report** – Stephanie
  - Present current P&L
    - We've had to adjust the way we're accounting for memberships – because we offered a bundle (which is what we've done at least the past six years) we have to account for four memberships for every group bundle (cannot say "family) therefore we need to either get those parents to tell us who the three additional members will be and if we don't get response, we can donate those to faculty and staff
    - Spirit Wear income is on track
    - Membership bigger than expected so we've adjusted budget
    - Purchased new laptop as our old chromebook did not have enough processing power to support us
    - We're in good shape as far as what we expect for income at this point in the year
  - Presented budget draft for review and feedback
  - *Note: budget and audit will be presented at the General Meeting next week for vote*
  
- **President's Report** – Jason
  - Discuss upcoming agenda for next week's general meeting – Erica to send Zoom info to Jason, Bri, and June to get out on social, room parents, and teachers and on parent square
    - Review Audit
    - Approve Budget
    - Discuss fundraising goal
    - Promote Boosterthon
    - Virtual General Meeting – 8/24
  
  - **Events** – is any mitigation needed for the events happening in the next few months:
    - Boosterthon – should be good to still hold outside, can parents attend since it is outside? What about the grade level kick offs?
      - **Mr. Fuller will speak with Dr. Murdock and will come back to us next week**
    - Fall Festival – given the large size of the crowd and that it is attended by non-AMES people in the community, should we postpone to a spring date?
      - Yes, and we also need a chair as she resigned yesterday and we don't want to put October deposits down and then lose them – **Erica will propose a few dates to Jason and Mr. Fuller for spring and then we'll update the calendar**
  
  - **District and State PTA Updates**
    - If anyone is interested in volunteering at the district level, they are looking for volunteers for a few committees
    - 9/10 – school of information event – part training / part vendor from 8:30am-1pm, we need at least one member from our board (mandatory) – **let Jason know if you would like to go**
  
- **Boosterthon Update** – Mary

- Review any open action items and timeline to kick off – **Mary will reach out and get options for kick off and the run, see if there are parent live stream options if we do a virtual event**
  
- **Courtyard Painting Update – Mary**
  - Review any open action items and timeline to kick off
    - Let's go with Dana – she's a great friend to the school, she's easy to work with, she thought through the type of paint needed and the need for pressure washing
      - **Mary - Let's get a pencil rendering for the county to approve this week and a written estimate for Mr. Fuller to approve**
      - **The county has a pressure wash resource, Mr. Fuller will include it in the change request (we cannot do that with parent volunteers)**
    - Tina Shaw's quote was much higher and we haven't had a great experience in the past
  
- **Secondary Playground Update – Jason**
  - School will be able to provide some funding as well
  - Equipment options range from 20-30k and will need to get quote from Playworx for installation and mulch (get mulch quote for large playground as well, needs new rubberized mulch)
    - What is the size of the space / ie what dimensions should we aim for?
    - Need county concrete pour quote as well once we decide on equipment
    - Jason will get Alex & boss out to:
      - Review dimensions and existing equipment
      - **Jason to et Playworx quote for:**
        - New playground equipment and installation
        - Rubberized mulch for new playground and re-mulch primary playground
        - Shade for new playground
      - Who does demo? Need quote
      - **Jason/Mr. Fuller - Need county quote for concrete pour for playground and canopy footers once we have the dimensions known**
  
- **Spirit Nights & Coupon Baggies - Team**
  - Who can take on scheduling spirit nights and collecting / bagging coupons – **Jill will run with this, Erica to send her the info**
  
- **Spirit Wear – Jennifer C**
  - Going well

Meeting adjourned at 9:36am