

Board Meeting Agenda

Thursday, November 16, 2023, 7:30am

Arnold Mill Conference Room

Attendees: Mr. Fuller, Meghan Caputo, Tasha Stancil, Julie Call, Mary Ma, Allison Repic, Jen Henry, Amy Adcock

Meeting Called to Order at: 7:38 by: Mary Ma

- **Secretary's Report** — Amy Adcock
 - Review & approve meeting minutes from 10-12-23 – Minutes approved
- **Treasurer's Report** — Julie Call
 - Current P&L update – Received \$350 from Culver's Spirit Night. Made \$700 off BINGO night (\$350 in decreased expenses and \$350 in profit)
 - IRS Update – Received letter confirming we no longer owe money.
- **President's Report** — Mary Ma
 - Standards of Affiliation
 - Training – Complete training by 11/28.
 - Refund Request from MK Penley for Bingo Feb '23 purchase - \$155.75
 - Motion to refund: Jen Henry
 - Second: Mr. Fuller
 - Approved? – Approved
 - Digital sign installation update – Mr. Fuller: Facilities approved, purchase order sent. Just waiting on installation. Estimate Date of completion: prior Holiday break
 - Running track construction update – Received 3rd quote per district requirements. Per Fuller: have received construction approval. Next step is to cut check to United to get construction started.
 - Teacher Grants update – Deadline for teacher grants - due by tomorrow. Ms. Stancil is going to send out reminder.
 - Nominate December PTA Volunteer of the Month – Christina Campbell
- **Reflections Art Program** — Haley Mims
 - Awards Ceremony – Received 13 entries, submitted, and has ordered some ribbons for an awards ceremony. Awards Breakfast – invited participants and parents. Friday December 1st at 8 am – 8:30 am – Amy to work with Haley to organize breakfast (donut themed party). Ms. Stancil to ensure Dr. Campos has brag tags.
- **Bingo Night** — Christina Campbell
 - Update and ideas for next year – Successful. Only glitch – payment options. Better arrange BINGO basket payment. Capacity was capped at 350 – Going to increase to 400

next year.

- **Veteran's Day Program** — Amy Adcock
 - o Update and ideas for next year – How can we include students next year? Table and chair rental? No boy scouts and girl scouts practice on day of so cafeteria can be opened earlier to Veterans.

- **Spirit Nights** — Jill Paulk
 - o Profit so far? - \$378
 - o
 - o Susto's Taco Bar, Tuesday, November 14th, 5-8p
 - o Papa John's, Mon-Thur, January 15-18th, 11a-8p

- **Holiday Baking for Teachers (12/12) & Angel Gift Card Program (11/27-12/11)** — Amy Adcock

- **New Business / Prior Action Items**

- Look into getting tablets to be owned by the PTA for event purposes – ease ticketing process?

- Cash only, payment options – further discussion needed.

- 5th grade signs? 2 orders?

- "Grand Day" "Donuts with Dear One" "Cookies with Caregivers" – get dates on calendar.

Motion to adjourn: Allison Repic

Second: Mr. Fuller

Meeting adjourned at: 8:54 am

Thank you Platinum PTA Sponsors!



Upcoming Dates:

- **Next board meeting is Thursday, December 14th, 7:30am**
- **District 13 Conference:**
 - April 11, 2024 - Georgia PTA District 13 Spring Conference and Awards Ceremony (Registration fee \$30/pp)
- **Awards and Reports:**
 - March 8, 2024 - Annual Reports are due

Thank you Platinum PTA Sponsors!



Berkshire Hathaway HomeServices Georgia Properties

RBIS

Misti Bailey
Real Estate Consultant
2018, 2019, 2020, 2021 and 2022 Star Award
Specialist in Home and Vacation Properties
1431 Riverstone Parkway, Suite 110
Canton, GA 30114
mobile: (404) 376-7692
<https://misti.bailey.kilbournrealestate.com>