

Board Meeting Agenda
Monday, September 9, 2024, 7:30am
Arnold Mill Conference Room

Attendees: Mary Ma, Allison Repic, Daniel Fuller, Amy Adcock, Julie Call, Tasha Stancil, Meghan Caputo

Meeting Called to Order at: 7:37 am by: Mary Ma

- **Secretary's Report** — Amy Adcock
 - Review, approve, and Amy to sign meeting minutes from 8-12-24 – Approved and executed
- **Treasurer's Report** — Julie Call
 - Present current P&L –
 - Dance tickets sales low, but ticket sales at the door will be permitted. Expecting sales/profit to increase from door sales and concessions.
 - Mary to make digital sign templates/sign up genius for additional income source.
 - Need banner invoice.
 - Need spirit wear invoice.
 - Membership Update – Mary to send AME staff list to Ms. Stancil so she can follow up.
- **President's Report** — Mary Ma
 - Bylaws Review & Edits to include Dues Increase of \$2 on July 1, 2025 – Official vote – Dues increase passed. Will vote at the general meeting October 3rd.
 - Decide Nominating Committee (3 members and 1 alternate) – Nominating Committee: Daniel Fuller, Julie Call, and Amy Adcock. Alternate – Meghan Caputo. Office Vote – passed.
 - Specifics are in Bylaws, bottom of Page 5
 - Membership Awards
 - Oaktree Award (100% staff participation) – end of October – Ms. Stancil to follow up with remaining staff members.
 - Special Olympics — Friday, October 25th – Set up: 8-9 am. Games: 9-10 am. PTA Walk: 10am- 12 pm. Attendees: Mary, Amy, Julie, Allison, Megan
 - Sponsor Updates – We have 25 sponsors.
 - Sign thank you cards – Completed.
- Scarecrow DTW** – Going to make a AME PTA scarecrow. Mr. Fuller to be the scarecrow. Take a picture with the scarecrow for raffle/reward.
 - Scarecrow Invasion
 - “Mr. Fuller” scarescrow
 - \$50.00 fee coming from Mascot budget for now
- **Spirit Wear** — Allison Repic
 - Spiritwear ordered placed, should be available the week after Fall Break
- **Spirit Night, Culvers, Sept 10th, 5-8p** — Jill Paulk

- Pitkins and Zaskey to be servers
- **Room Parent Breakfast, August 23rd, 9:30a** — Devil Bell
 - Post mortem – Devin interested in exploring other methods of communication options.
- **The “GRAND” Event, Sept 4th and 5th** — Amy Adcock
 - Post mortem – Success. Keep as a lunch with dessert provided.
- **Custodian Appreciation Lunch** — Amy Adcock
- **K-2 School Dance, Sept 12th, 6-8pm** — Haley Mims
 - Everything on track, fewer ticket sales than previous years, selling tickets at the door for the first time
- **Activate Fun Run, Sept 23rd – Oct 4th** — Mary Ma
 - New classroom rewards this year with slightly changed monetary amounts
 - NEW top 3 classes get extra \$100 teacher grant money
 - Waiting for Dr. Campos to create day-of schedule
- **Reflections Submissions Deadline Oct 7th** — Haley Mims
 - Haley working with Ms. Chase to help with student participation
 - **Participant Breakfast October 25th @ 8am**
- **Outdoor Movie Night, Oct 11th (Rain date Oct 18th)** — Jen Henry
 - Working on planning
 - What movie: Despicable Me 4
 - Needs to go into Parent Square this week
 - Talk with SE Entertainment about weather cancellation time
- **Bingo Night, Nov 1st** — Christina Campbell
 - All good here, Bingo license obtained by Dr. Campos last week
- **Veteran’s Day Program, Nov 6th** — Amy Adcock/Allison Turner
- **New Business / Prior Action Items**
 - Items requested by parents to fix:
 - Basketball scoreboard- not broken, just unplugged
 - School washer/dryer- we have them, anyone can use, per Mr. Fuller
 - Teacher requested another color printer- we have 2 in the school
 - Only 1 working copy machine currently

Motion to adjourn: Meghan Caputo

Second: Jen Henry

Meeting adjourned at: 8:44AM

Upcoming Dates:

- Next Board Meeting is Monday, October 7th, 7:30am
- Special Olympics, Friday, October 25th