

Board Meeting Agenda
Thursday, April 25, 2024, 7:30am
Arnold Mill Conference Room

Attendees: Amy Adcock, Mary Ma, Allison Repic, Andrew Millard, Daniel Fuller, Jen Henry, Meghan Caputo, Julie Call, Tasha Stancil

Meeting Called to Order at: 7:36am by: Mary Ma

- **Secretary's Report** — Amy Adcock
 - Review & approve meeting minutes from 3-28-24 – approved

- **Treasurer's Report** — Julie Call
 - Current P&L update – Spring Festival: Came in \$1000 under budget and made \$1000 over expected profit. Hospitality – under budget and funds to be used for luminaries per Pitkins's request. Fifth grade yard signs – Aniyvi to order and submit check request by next Friday. Field Day – used \$40 to cover ice pops, \$60 still remaining. Mustang Mentors – Mr. Fuller to look into spending for incentives and prizes for program.

- **President's Report** — Mary Ma
 - Recess Racks updates – 5th grade – need more sidewalk chalk.
 - Teacher Grants updates – went smoothly.
 - Sponsorship Forms for 2024-25 – Now online at Arnoldmillpta.org. New sponsorship does not begin until June 1.
 - '24 Activate Fundraiser Planning
 - What will fundraising money be used for? – Outdoor improvements – resurface pave basketball and gym area. New basketball goals? Cover – playworks of playground covers. Playsouth – basketball goals? Benches around the track (4?)

- **Lunch with Loved Ones (4/10-4/11)** — Amy Adcock
 - Post-mortem? – Change to a January date to capture volunteer needs for the remainder of year. Change to Donuts with Dear Ones and purchase an assortment of donut options.

- **Spring Festival (4/19, 5-8pm)** — Amy Adcock
 - Post-mortem?

Spring Festival Notes: Amy Input:

- Definitely use 3 food trucks/2 dessert options
- Kona Ice contact: Terri – 770-853-1003
- Book all outside vendors by October: PTA vendors: Chris Alley (inflatables), Magic Man, DJ (Southern Elite Entertainment). All other vendors – your choice

- Prepackage ticket bundles – LIFE SAVER
- Set up probably doesn't need to start until 3:30.
- Have SPECIFIC jobs for elementary BETA club members.
- Chick – Fil – A sandwiches at concessions?
- Do we need to have a meal prepared for vendors or have BETA members assigned to purchase (with PTA funds) meals?
- Girl Scouts – discuss with Mr. Fuller. Should we allow Girl Scouts an opportunity to sell cookies?
- Tables and chairs vs. encouraging families to bring their own chairs/blankets for a picnic style set up?
- TEACHER INPUT: Thoughts on having a spring festival STUDENT committee? Allow different school clubs and spring festival committee to set up student booths? Get student input on what THEY want included in the festival.
- Ice: How can we better this process?
- Fish: Fewer but better quality?
- Concessions – didn't need nearly as much since food truck lines were manageable.
- Volunteer families get free wristbands.
- Tent weights?
- Move Festival around track.

Spring Festival Committee Chairs:

Recommended chairs:

1. Concessions Chair– Purchase and operation of sales
2. Vendor Chair - Outside Vendor booking and communications.
3. School coordination and communication Chair - Get required county paperwork completed, get officers booked, anything else needed that requires admin approval.
4. Ticketing Chair – create landing page and ticket bundles. There should be enough tickets remaining for next year's festival in the PTA room.
5. Grade level games/Prizes Chair – communicate with teachers about game and prize needs and purchase/deliver requested items. Includes goldfish order and transportation.
6. Volunteer Coordinator Chair - Communicate with BETA club from elementary, middle, and high school. Create and promote parental volunteer opportunities.
7. PTA Sponsor Chair– Manage communication and participation with PTA sponsors.

Thank you Platinum PTA Sponsors!



- **'24-'25 Spiritwear Update** — Allison Repic – sticking to 3 designs. Dri-fit options. Mary to set up online store. Allison to send out to basketball coaches so parents can purchase spirit wear prior to basketball season to promote sales.
- **New Business / Prior Action Items**

Motion to adjourn: Andrew Millard Second: Julie Call

Meeting adjourned at: 8:43 am

Upcoming Dates:

- o **Summer planning sessions TBD (end of June & mid July)**

Thank you Platinum PTA Sponsors!



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